

BU/ BOS/ MLT/ 03/ 2021

Date: 22/06/2021

### Minutes of Meeting

The 3rd meeting of the Board of Studies – Medical Technology & Allied Subjects, Bhaikaka University was held on June 22, 2021 (Tuesday) from 2:30 PM in the Hospital board room, Shree Krishna Hospital, Karamsad.

Following members were present for the meeting:

1. Dr. Menka Shah, Chairperson, BOS, Medical Technology & Allied Subjects
2. Dr. Utpala Kharod, Provost, Bhaikaka University
3. Dr. Harish Desai, Registrar, Bhaikaka University
4. Dr. Swapnil Agarwal, Academic Controller, Bhaikaka University
5. Dr. Hitesh Shah, Professor & Head, Biochemistry
6. Dr. Bharat Gajjar, Professor & Head, Pharmacology
7. Dr. Hasmukh Shah, Professor & Head, Physiology
8. Dr. Mehul Tandel, Associate Professor, Anatomy
9. Dr. Hemlata Kamat, Professor, Anaesthesiology
10. Dr. Rushi Panchal, Consultant Oncologist, MS Patel Cancer Center
11. Dr. Kunal Soni, Consultant Cardiac Anaesthesiology, M & B Cardiac Center
12. Dr. Maulin Shah, Assistant Professor, Medicine

Following members were present online through ZOOM platform for the 3rd BOS meeting

1. Dr. Harsukh Toprani, Toprani Advanced Lab System, Vadodara
2. Dr. Meghna Patel, Principal, Shree PM Patel Institute of Laboratory Technology, Anand
3. Dr. Artee Tyagi, Head, Microbiology Dept., Charotar Institute of Paramedical Science
4. Dr. Suman Singh, Professor, Department of Microbiology, PSMC

Following members were not present for the meeting.

1. Dr. Deepak Mehta, Professor & Head, Radiology Dept.
2. Dr. Sunil Karna, Cardiologist, M & B Cardiac Centre

Dr. Menka Shah, Chairperson welcomed all the members for the meeting & shared the purpose of this meeting.

### Minutes:

**Agenda no. 21.01.01: To approve minutes of 2nd meeting of BOS held on 22/12/2020**

Proceedings:



Dr. Menka Shah informed that draft minutes of last meeting were circulated via email on 4th March 2021 for everybody's perusal and final minutes on 31st May 2021. They were again shared along with agenda for current meeting.

If there were any suggestions from members, they can be considered in the meeting.

All members agreed to have gone through it with no further suggestions.

**Resolution 21.01.01:**

Minutes of 2nd meeting held on 22nd December 2020 were approved.

**Agenda no. 21.01.02: To take note of action taken report following 2nd meeting held on 22/12/2020**

Proceeding:

Dr. Menka Shah informed that action taken report had already been shared with the members. It was as follow:

Sr. No.	Agenda	Action taken
1	<b>Agenda item : 20.02.01</b> <ul style="list-style-type: none"> <li>To approve minutes of 1st meeting of BOS held on 06/03/2020</li> </ul> <b>RESOLUTION NO. : 20.02.01</b>	<ul style="list-style-type: none"> <li>Approved by all the members.</li> </ul>
2	<b>Agenda item : 20.02.02</b> <ul style="list-style-type: none"> <li>To review action taken report following 1st meeting as above</li> </ul> <b>RESOLUTION NO. : 20.02.02</b>	<ul style="list-style-type: none"> <li>All the members reviewed it and decided that dissertation marks for M. Sc MT be increased to 100 from existing 50.</li> </ul>
3	<b>Agenda item : 20.02.03</b> <ul style="list-style-type: none"> <li>To approve the syllabi, rules and regulation for the UG courses</li> </ul> <b>RESOLUTION NO. : 20.02.03</b>	<ul style="list-style-type: none"> <li>Revision of S.Y &amp; T.Y.IMT &amp; OTAT syllabus - Pending</li> </ul>
4	<b>Agenda item : 20.02.04</b> <ul style="list-style-type: none"> <li>To approve proposals of new courses from the year 2021-22</li> </ul> <b>RESOLUTION NO. : 20.02.04</b>	<p>1) To consider new courses of PG-Diploma in Blood Bank Technology – Did not start because there will be no scope for job in future. Further, it was discussed in 2nd academic council meeting that one should try for courses involving multiple skills which would have many takers as chances of employment increase.</p> <p>2) To start B.Sc. Renal dialysis course – Did not proceed because of shortage of teaching staff. We may apply for one year certificate course depending upon the feasibility.</p>

*Surpail*

5	<b>Agenda item : 20.02.05</b> <ul style="list-style-type: none"> <li>To discuss about the medical technology courses to register under paramedical Council or to apply for Council in Govt. through BU.</li> </ul> <b>RESOLUTION NO. : 20.02.05</b>	<ul style="list-style-type: none"> <li>The new council is formed under the Govt. of India on 28th March 2021 and council is known as national commission for allied and health care profession Act, 2021.</li> </ul>
6	<b>Agenda item : 20.02.06</b> <ul style="list-style-type: none"> <li>To discuss pedagogy &amp; suggest the improvement in academic program include research.</li> </ul> <b>RESOLUTION NO. : 20.02.06</b>	<ul style="list-style-type: none"> <li>Online research methodology workshop has been organised for M.Sc.MT students on 20th April 2021 to improve the quality of their research projects.</li> <li>We would like to introduce research methodology as a subject in M.Sc. MT courses.</li> </ul>

Dr. Meghna Patel suggested some vocational courses should be considered to be started in Bhaikaka University.

Dr. Sadhana Saraiya suggested to start some short term courses like Diploma in transfusion medicine, or training courses which has a good future prospect. But she also mentioned about the space limitation in CDL with difficulty in managing students.

Dr. Utpala Kharod informed about basic skill based courses which were discussed in Academic council meeting of BU and added that some four courses have been short listed to be started at Bhaikaka University in near future.

Resolution no. 21.01.02

The members took note for the same and approved the action taken report.

**Agenda no. 21.01.03: To approve pending UG & PG Curricula, UG & PG Examiner's list and List of Subject Experts [not yet formally approved]**

Proceeding:

Dr. Menka Shah shared a subject experts list to the members, asked for the suggestions and clarified the role of subject's experts to members.

She informed that internal and external members' list were collected from respective departments for medical technology courses.

Dr. Hemlata Kamat informed about revision of S.Y and T.Y OTAT courses with addition of practical list.

Dr. Sunil Chajwani expressed the need to revise syllabus and one month to be given for revision for B.Sc. RCT course.

Resolution 21.01.03

All the members approved the list of subject experts and noted information.

*Sunil*



**Agenda no. 21.01.04: To discuss and suggest measures for improving the teaching learning as well as assessment system for better results**

Proceeding:

Dr. Hemalata Kamat suggested to form skills laboratory for students to get good practices in academics.

Resolution no. 21.01.04

- I. The board took note of the same. The matter shall further be discussed looking into the feasibility.

**Agenda no. 21.01.05: To share action plan and action taken for identification and redressal of "slow performers" and suggest improvement, if any.**

Proceeding:

Dr. Utpala Kharod informed about new guidelines and strategy had been formed by G. H. Patel College of Nursing to enhance the students' performance of all categories. She suggested to go through it and may be applied to medical technology courses.

Resolution no. 21.01.05

The members took note of the same.

**Agenda no. 21.01.06: Any other item with the permission of the Chair.**

The board also took note of the following suggestions by various members made during the meeting:

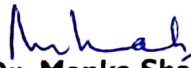
- I. Dr. Menka Shah asked to change the nomenclature of B.Sc./M.Sc. Medical Technology in Clinical Laboratory Technology to B.Sc./M.Sc. Medical Laboratory technology to get good employment of students.


Dr. Swapnil Agarwal requested to look out nomenclature of other courses of medical technology also with medical laboratory technology.

Resolution no. 21.01.06

- I. The board took note of the same. The matter shall further be discussed looking into the feasibility.

The meeting ended with thanks to the Chair.

  
**Dr. Menka Shah**  
Chairman, Board of Studies

  
**Swapnil S Agarwal**  
Controller [Academics]